

GENERAL COUNSEL

EXECUTIVE SUPPORT (PROJECT 7030000)

Description of Service: This office was established by senior DoC officials to handle the Department's overall relationship with the Intelligence Community and senior Community officials. The office provides all-source intelligence support to the Secretary and other senior level DoC decision makers in the development and implementation of Department programs, policies, and activities.

Basis of Charge - Automatic Monthly: There are two parts to this billing algorithm: (1) PTO costs are allocated and billed according to the Memorandum of Agreement between PTO and the Office of the Secretary; and (2) the remaining costs are billed according to the workload for each bureau as determined by the Executive Support office director based on historical and projected services used.

COMPLEX LITIGATION UNIT (formerly Class Action Suit, initiated in FY-2001) **(PROJECT 7031000)**

Description of Service: The Complex Litigation Unit is responsible for providing legal representation on behalf of the Department in the conduct of the class action litigation (EEOC Case No. 100-A1-7429X). The class action, at times, has involved employees from all operating units of the Department, and the Unit provides advice and representation on this and other matters across organizational lines.

Basis of Charge - Automatic Monthly: There are two parts to this billing algorithm: (1) PTO costs are allocated and billed according to the Memorandum of Agreement between PTO and the Office of the Secretary; and (2) the remaining costs are billed to each bureau based on the percentage of Department-wide potential class members identified.

GENERAL COUNSEL (Continued)

NOAA LEGAL SERVICES (Initiated in FY-2004) (PROJECT 7032000)

Description of Service: AGC/Admin will devote additional resources to support the NOAA Offices' demand for legal services in eight specific Task Areas. NOAA Offices determined an increased need, in particular, for administrative law support regarding fiscal law, information law, employment and labor law, and ethics.

Basis of Charge - Manual: AGC/Admin will bill the portion of salaries, cost of living allowances, benefits, and support costs of staff resources in AGC/Admin that will enable it to provide additional time and advice to the NOAA tasks outlined in a Memorandum of Understanding. AGC/Admin will achieve full cost recovery for the goods and services it is providing under this agreement.

COMMERCIAL LAW DEVELOPMENT PROGRAM (Initiated in FY-1992) (PROJECT 7033000 TO 7056000)

Description of Service: This DoC initiative works to improve the legal climate for doing business around the globe and is funded through external reimbursements, primarily from the Agency for International Development.

This program provides training and consultative services to foreign countries and private organizations on a wide variety of legal issues affecting trade, intellectual property rights, project finance, mortgages, insurance, dispute resolution, regional economic integration and compliance with World Trade Organization obligations, among other things.

Basis of Charge - Quarterly Billings: Costs are billed in accordance with interagency agreements.